



Community Management Committee Training Event

Wednesday 28 February 2024

Thank You

Thank you to everyone who played a role in the success of the Contact, Community Management Training Day at Wanaaring!

Whether you actively participated in the day, provided delicious catering, helped with hall and surroundings clean-up, fixed toilets, promoted the event, offered accommodation and transport, or supported through funding and in-kind contributions – A big thank you!

This Day brought Community Members and organisational representative together to share in a relaxed and enjoyable training day.

THE EVENT:

1. Held at the Wanaaring Community Hall, Vicary Street Wanaaring from 9am to around 1pm.
2. Organised and coordinated in partnership with various Bourke, Wanaaring and Louth community groups and representatives.
3. Funded through grant from the Australian Government in partnership with the Foundation for Rural and Regional Renewal.
4. Attended by 11 adults from both Wanaaring and Louth, along with three children, as well as community representatives assisting or dropping in during the day.
5. Participants were involved in various local committees such as P&C, Progress or Chamber of Commerce Associations, an ICPA Branch or a Gymkhana group as examples.
6. Training program covered a range of topics including the purpose of a Management Committee as a legal entity, Constitutions, Committee roles and responsibilities, conduct, conflict of interest, delegations and making meetings more effective.
7. Participants were provided with a who to contact list of agencies and Government providers to source Association, information, policy, and committee related templates, as well as legal supports.
8. A delicious selection of sandwiches, chicken pieces, home-made biscuits, sweet and savoury slices, water, tea and coffee were provided for morning tea and lunch by the Wanaaring P&C.
9. Accommodation was provided at the Wanaaring Store and Caravan Park for Contact and the Trainer.
10. Promoted by word of mouth, with event posters widely circulated through mail runs and post office boxes, social media, email and through local notice boards, Progress Association, community organisations networks and via 2WEB Bourke.
11. Bourke and District Children's Service – Mobile provided some equipment and resources for use with the children in attendance. A local person with both children's services experience and current Working with Children Check approval

provided child related activities in the immediate area, to support parents' capacity to participate in the Training.

12. To build on the training day, an additional opportunity, is being offered to attendees. Individualised Committee support sessions will be available with the Trainer until March 29, 2024. These sessions will aim to delve deeper into the training day Management Committee topics.
13. Attendees consistently provided positive feedback as to usefulness of the training and the valuing of the day.

In appreciation Contact acknowledge the invaluable support provided towards the day and most importantly a thank you to all that attended and assisted us in making the event a special and happy time together.

You are invited to join us at Wanaaring for a free COMMUNITY MANAGEMENT COMMITTEE TRAINING event.

Are you a member or thinking of joining a community management Committee?
Would you like to understand more about management committee roles and responsibilities?

This event is designed to provide up-to-date Committee management (governance) training for small, community based incorporated associations.

You will discuss and learn more about the roles and responsibilities associated with community management committees.

This will be a fun, hands on and interactive event, delivered by Christine Robertson

Length of training: 3.5 hours plus morning tea and lunch breaks. We can accommodate participants who cannot stay for the entire training day, by commencing with a two-hour block focusing on an Introduction to Community Management Committees. After a break, the training will then continue, covering further Committee Management topics with remaining participants.

A certificate of attendance and two follow up mentoring sessions options will be available as required after the training.

We are exploring children's activities options (TBC) in the immediate area, whilst the training event is being offered.

Let us know:

- If you will be able to attend, and as applicable have any dietary or accessibility requirements?
- If you have any questions about this day?
- If you would like to have access to children's activities in the immediate area, to be able to attend the day?

RSVP

Locally: Kathy Brown – Wanaaring Store: 02 6874 7720 or Sue Kingwill – sue@contactinc.com.au – 0458 925 144

Morning tea and light lunch supplied by Wanaaring Public School P&C



When: Wednesday 28 February 2024
Where: Wanaaring Community Hall
Time: 9am cuppa for 9.30am start
RSVP: By Friday 23 February 2024

Christine Robertson



Christine has spent much of her working life with community organisations both as an employee and as a management Committee member.

She served on various community-based management Committees such as P&C's linked with her children's schools, and assisted many community and parent groups set up Before and After School and Vacation Care services across NSW. These experiences have informed her knowledge of Committee roles and responsibilities and awareness of both the highs and lows of community-based management.

Christine is greatly looking forward to visiting Wanaaring and sharing this day with you.

Come along, catch up and connect with your community.

Get in touch with Sue if you have any questions about the day or have any dietary or other requirements.

 FRRR The event is supported through grant funding received from the Australian Government in partnership with the Foundation for Rural & Regional Renewal.

Contact inc.

“ The information was relevant to all community groups, and it was invaluable to talk to other community groups.”

“ I learnt so much more about the involvement of the (Committee) roles, how they play out and where to source suitable information.”





“ The day covered topics which were of interest to our organisation.”



“ Great day — wish there more funding available for more days like this.”

“ Enjoyed today and cannot think of anything to improve for future training events.”

